Wednesday 28th October 2026, Keir Village Hall (6.00pm)

KPT Development Trust

1	Present	Maureen (Chair), Caroline, Alison, Rachel, Chris & Fiona Staff: Michelle J, Michelle C
2	Apologies	Fiona
3	Declaration of Interest	None
4	Minute of last Meeting	Proposed by Caroline, seconded by Alison,
5	Matters Arising	500+ recruitment leaflets circulated, plus two open events, food feedback but no new Trustees at present. Likely to have Louise (observer last meeting) come on board after the café closure. Memorial for Leslie still awaiting views of community council, but likely to be taken forward by the garden group. Kerry (minute taker) has new work hours and can no longer take minutes. We will seek another minute taker or try using AI tools. Maureen suggested we could run minute taking training if there was interest.
6	Correspondence	Nothing to note
7	Finance Report	The finance report was circulated prior to the meeting. September income was £11,207 and expenditure was £18,558. KPTDT cash balance was £196,619 and the consolidated cash balance was £221,645 Maureen asked about the CBF amount £2177, Michelle confirmed none of that had yet been allocated to match the grant as the items were not yet spent. Actions from last meeting: Michelle has a fact-finding meeting set up with investing body CCLA (Churches, Charities and Local Authorities) and will report back to Trustees. Michelle J salary changes now in place. Trustees reiterated their appreciation for Michelle J's hard work and commitment and thanked her for her email. Michelle J echoed the thanks of her email.
8	Development Officer Report Updates and highlights	Michelle circulated reports prior to the meeting. Agreement at last meeting to send joint expression of interest to Church of Scotland for hall and field, had not been sent due to the response of Community Council, who despite the approach to us from their Chair, did not seem aware. Attended Good Food Nation meeting with Maureen, disappointing lack of joined up thinking on local plan.

		Community Halloween event planned in the café for Saturday. Michelle noted the recent storm raised issues around resilience given the lack of power in Gladstone Hall and lack of back up supports. Fortunately, neighbour to neighbour help had stepped in. Considering the café closure Michelle noted the need for KPTDT to have plans in place in the event of bad weather, power and water outages. Michelle noted the café closure impact on food sharing, welfare and social activities, and mooted discussion at a future meeting about pop-up café ideas. Michelle will work with KPT Garden Group re Leslie Beck memorial given the lack of capacity from Community Council to join the process. Community Council noted their lack of capacity to be involved in planning the village maintenance project. Action: Michelle J will progress this into a project plan and bring back to Trustees for discussion.
9	ATP Tracks & Trails Update	Caroline circulated her report prior to the meeting. The main issues are the RDO outcome, and planning in relation to the bridge and railings. Planning is making progress with the submission of responses to one objector.
10	Community Housing Update	Positive meeting with McGowan Miller 20/10/26. An expression of interest questionnaire is being sent to 4 preferred contractors in the next week or two. Stage 1 tender timeline is planned for circulation in December with return in January. The next meeting will be revisiting the site plan and setting the requirements from the stage 1 tender.
11	Community Garden	Nothing significant to note.
12	Risks	Director overload continues to pose a significant risk to the Trust. Action: Continue to seek new Directors – ALL Action: risk register requires scoring exercise - ALL
13	AOCB	AGM will follow this meeting directly.
14	Date of Next Meeting	Thursday 19th November 2026, 6.00pm. Venue to be confirmed due to office refurb.