

Minutes of KPT Development Trust Directors' Meeting: Thursday 12th June 2025 in the Trust Office, Penpont (6.00pm)

1. Present: Maureen, Chris, Fiona, Dean, Caroline, Rachel, Michelle J, Michelle C
2. Apologies: Alison
3. Declarations of Interest: None
4. Adoption of minutes of the previous meeting from 24th April 2025. Proposed by Chris, seconded by Caroline.
5. Matters Arising: Resignation of Kate Mink as a KPT director was received, Kate was thanked for her role.

The directors shared suggestions via email to help increase the usage of the e-bikes, which are currently priced at £10 for a full day and £5 for half a day, with some discretion applied. It was agreed that a booking form would be added to the website to make access easier (**Action: Fiona/Michelle J**). The group also agreed that the cargo bike should be sold, and there was discussion around introducing standard bikes for young people to use alongside the electric bikes.
6. Correspondence: A letter was received from companies house requesting clarification for ID for every director. **Action: Chris/ Michelle C**

Mizzy has been made a super-user ("Manager") on Ofgem to continue her role in hydro-related decisions..

Local place plan has been accepted by Dumfries and Galloway Council and uploaded on the website.

A meeting was held with Penpont Community Council regarding KPT helping to facilitate the S2 windfarm money. Further investigation into potential processes is required. **Action: Michelle C**
7. Financial Report: the finance report was circulated prior to the meeting and after discussion agreed by the directors.
8. KPT DO Objectives: Michelle J circulated her report prior to the meeting.

Work is ongoing with monitoring and evaluation requirements of grants alongside the new upcoming activities.

Michelle J raised the time commitment for the N76 and Community Energy Scotland will need to be reduced to dedicate to other projects.

The Craft Circle continues to run successfully, as does the planning for the amazing summer programme.

Volunteer Week promotions were highlighted as particularly successful.

Meeting agenda item to be changed to KPT Development Officer update. **Action: Rachel**
9. Active Travel Path (inc. Tracks and Trails): Caroline circulated the report prior to the meeting.

Welcome news of the Levelling Up Fund UK government grant of £878,000 and £75,000 from DGC Transport Asset Class confirmed to complete the final Phases 1B2 and 1C into Thornhill. The Directors were asked to formally accept the funding and the associated legal agreement- **accepted unanimously**.

Planning approval for traffic signals is still pending; multiple follow-ups have been made with Dumfries & Galloway Council.

A community engagement event in Thornhill, supported by KPT DT, showed strong public support. TP&E will publish the event report.

Riverside Path – rustic steps may be needed; potential support from Penpont Community Council and KPT. Estimate to be sought from local builder Belshaw. **Action: Caroline**

Section 1A of the path has railing damage due to missing expansion joints. **Action: Maureen to email Rowena**
10. Community Benefit Fund: Several payments have been made from the fund.

Trustees agreed to support the "Summer of Play" application as a contribution toward D&G Council's 2025 Amazing Summer programme.
11. Trust Website: Fiona confirmed the website is up to date.

Upcoming summer activities and a KM Rally overview will be added. **Action: Fiona**

E-bike booking form to be added. **Action: Fiona**

Caroline to provide a Tracks and Trails update for the website. **Action: Caroline/Fiona**

12. Penpont Local Place Plan: As the local place plan is now completed, it can be removed as an agenda item. **Action: Rachel**
13. Membership Report: The group discussed the need to better promote membership benefits. A week-long campaign (similar to Volunteer Week) will be developed. **Action: Michelle C**
14. Community Garden: Several volunteers worked in the garden on Saturday. A variety of vegetables are almost ready to harvest. Michelle J will invite community members to help themselves. **Action: Michelle J**
Long canes are needed for the peas.
Melon plants have been donated and will be planted.
A young person will assist in the garden from 21st June for 1 hour per week as part of their Duke of Edinburgh Award.
15. Health and Wellbeing: This area will need review following Kate's resignation.
Michelle J attended a Health and Wellbeing forum hosted by Third Sector Dumfries and Galloway. The Craft Circle is ongoing.
16. Affordable Housing:
Feasibility study completed, with some costings under review.
A Scottish Land Fund application and business plan have been drafted.
The Rural Housing Fund deadline has been extended; SoSH is offering support.
SoSH is also engaging with SOSE and the council planning department regarding the application.
An earlier bid to the Regionwide Community Fund was unsuccessful; an application is pending with CLLD.
Further funding via SSE and an EOI for CARES are in progress.
SOSE is supporting the procurement process; Dean is contacting a quantity surveyor.
Dean will also meet with a local resident who is interested in contributing to the project.
Agenda item to be moved further up the meeting minute. **Action: Rachel**
17. Carbon Reduction: Maureen will be attending a community energy ownership event in Castle Douglas organised by SOSE.
Trustees agreed to support an expression of interest to CARES.
18. AOCB: Penpont Primary has announced that there are potential negative changes to the school. The Trust will support Penpont Parent Council with photo-copying etc. **Action: Michelle J.**
There are currently three board vacancies, trustees asked to consider nominations. It was agreed to run a skills audit of the trustees to see what skills gaps there may be. **Action: Michelle C**
Several agenda items to be moved. **Action: Rachel**

Date of Next Meeting: Thursday the 10th of July 2025